Sierra Club is a 501(c)4 nonprofit organization dedicated to exploring, enjoying, and protecting the planet. Our mission is to practice and promote the responsible use of Earth’s ecosystems and resources; to educate and enlist humanity to protect and restore the quality of the natural and human environment; and to use all lawful means to carry out these objectives. The Hoosier Chapter is focused on legislative advocacy, education, and research in the fields of clean energy, energy efficiency, water, and habitat.

Job description
The sustainability intern with the Hoosier Chapter will be responsible for assisting the Chapter’s Energy Efficiency Outreach Coordinator with researching and communicating the latest policy and program developments in key areas of energy efficiency, with the aim of developing legislation to advance energy efficiency in Indiana.

The ideal candidate will be adept at researching energy efficiency problems and solutions, able to communicate effectively with diverse groups, and have a passion for creating a sustainable future for Indiana. The candidate must be able to work both independently and collaboratively. Undergraduate students completing their junior year or first-year graduate students are strongly encouraged to apply.

Tasks may include:
- Tracking policy and program developments and data nationwide;
- Analyzing the implications of these developments and writing briefs, fact sheets, etc., to explain them to a general audience;
- Helping to build and maintain a database of contacts, including experts and interested volunteers;
- Writing/editing articles for the Chapter newsletter;
- Providing content for the Chapter’s social media outlets;
- Supporting coalition-building and educational efforts;
- Helping to plan and coordinate workshops and conference calls.

The intern will report to Chapter Energy Efficiency Outreach Coordinator Monica Cannaley and Chapter Director Bowden Quinn. Compensation will be in the form of a stipend through the Indiana Sustainability Development Program. The intern will work full time for 10 weeks beginning in May and ending in August. Exact beginning and end dates are negotiable. The intern will be able to work from home for the most part, but must have a reliable mode of transportation to attend meetings around the state.

Feedback and evaluation
The intern will be given regular feedback from chapter staff and volunteers on progress and performance. Success in the internship will be determined by the completion of specified projects in a professional and timely manner. The intern should learn how a nonprofit organization identifies and works to achieve its goals, how the Sierra Club bridges political and
social divisions in society to achieve progress, and how to develop and maintain professional relationships.