About Big Car Collaborative

The extern will work with our staff planner and placemaker and staff community builders to assist with programming focused on the principles of sustainability for Big Car Collaborative and work to make our home base, Tube Factory artscape, a more sustainable campus. The extern will have the opportunity to live in our free Artist Residency house for the duration of their externship. This house is conveniently located on the Tube Factory campus on Cruft Street in Indianapolis.

Job Description

Extern responsibilities include:

1. Maintaining and expanding upon our backyard garden at our Artist Residency house. The intern will be responsible for our raised vegetable beds, chickens, and beehives.
2. Research and create a closed loop system for our garden and the Tube to minimize waste. The goal is for Big Car to produce less waste and to be more environmentally friendly through the products we purchase for facility management and programming.
3. Help design and construct an effective composting system.
4. Creatively think of and execute new programming that incorporates sustainable principles for various projects. This should include connecting and partnering with local groups and organizations whose mission focuses on sustainability.
5. Assist with community programming in general.

The intern will be expected to work in all weather conditions, have a strong work ethic, and should be able to work efficiently and independently.

The intern will report to Amber Janzen. Compensation will be in the form of a stipend through the Indiana Sustainability Development Program; housing is available for the duration of the externship through Big Car Collaborative. The intern will work full time for 10 weeks beginning in May and ending in August. Exact beginning and end dates are negotiable; intern will be required to attend a bootcamp from May 14-18.

Feedback and evaluation

The intern will be given regular feedback from Big Car Collaborative staff and volunteers on progress and performance. Success in the internship will be determined by the completion of specified projects in a professional and timely manner. The intern should learn how the organization identifies and works to achieve its goals, how to evaluate the effectiveness of Big Car Collaborative projects, and how to develop and maintain professional relationships.